Yash Shrivastava

Business Analyst

CONTACT

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SKILLS

Requirement Gathering

Business Requirement Documents (BRD)

Functional Specifications

User Stories

Process Mapping

Gap Analysis

Performance Analysis

Stakeholder Communication

User Acceptance Testing (UAT)

Project Coordination

Documentation

Problem Solving

EDUCATION

Master of Business Administration (MBA)
Rajasthan Technical University, Kota
Oct 2021 – 2023 · Completed

Bachelor of Technology (B.Tech)
Rajasthan Technical University, Kota
Graduated Jan 2020

PROFILE

Business Analyst with about five years of experience working with software and digital teams in Jaipur. I turn business needs into clear requirements that developers can build from, and I stay involved until the work is tested and delivered. I am comfortable talking with clients, writing simple and accurate documents, and reading performance data to spot what needs to improve. I hold an MBA, which strengthens the business and management side of my analysis work.

EXPERIENCE

Aug 2025 – Present
Business Analyst
Smart SEO Tech · Jaipur, Rajasthan

- Meet with stakeholders to understand what the business needs and write it down as clear, easy-to-follow requirements.
- Work with the delivery team every day to answer questions, explain scope and keep tasks on track.
- Study performance data and current work processes to find gaps and suggest practical improvements.
- Prepare reports and status updates so that managers always know where a project stands.

Nov 2023 – Jun 2025
Business Analyst
WDP Technologies Pvt. Ltd. · Jaipur, Rajasthan

- Handled IT business analysis and performance analysis for client and internal projects.
- Wrote requirement documents, user stories and process flows that developers and testers could use directly.
- Acted as the link between clients and the technical team, so that changes and feedback were understood by both sides.
- Supported testing and user acceptance (UAT) to confirm the final solution matched what the client asked for.

Aug 2020 – Nov 2022
Business Analyst
Optisoft Business Solutions Pvt. Ltd. · Jaipur, Rajasthan

- Started my career here, learning how software projects move from an idea to a working product.
- Collected requirements from users and turned them into documents for the development team.
- Studied existing business processes and pointed out steps that could be simplified.
- Worked with team members from different departments and kept documentation up to date.